

## Hancock County Board of Commissioner's Minutes

April 18, 2017

Commissioners met in regular session. Those present were Board of Commissioners President Brad Armstrong, Vice President Commissioner Marc Huber, and Commissioner John Jessup.

Auditor Robin D. Lowder and Deputy Bookkeeper Ginny Martin were also present.

Hancock County Board of Commissioner's meeting began at 8:00 a.m.

Attorney Ray Richardson arrived at 8:04 a.m.

### Highway Department

County Engineer Gary Pool appeared before the Hancock County Board of Commissioners to discuss:

**Signatures-** Supplement #1 1279608 ROW (300N and 600W) (TIF Contract) Contract R-34806 increase by \$199,021.00 due to unsuitable soil. 80% Match and it is south of U.S. 40.

Fee was reduced \$355,350.00 to 314,775.00 due to parcel reduction.

**Fatal Accident 300N just West of Fortville Pike-**Primary causes, non-Restrained fatalities, High Speed (80-90) Toxicology report not in as of yet.

**MUTCD Signs-** Everything is in place.

**600W Striping-**Will begin in one month/May.

**Cumberland Annexation Subpoena-**Engineer Pool is being subpoenaed because the residents are fighting the Annexation.

**Cumberland Trail-**Some residents are concerned. It is 21<sup>st</sup> street our 100N. It is a public ROW and must meet all standards.

**Change Order on 600W-**There will be a change order on the 600W Project it will be less than \$250,000.00.

**Hazmat Driver Pay increase-**Request Hazmat Driver's pay will increase from \$.50 to \$1.00 more an hour. Engineer Pool requested permission to ask Council to increase his Budget in this amount. A Salary Ordinance Amendment will be prepared. Commissioner Huber made a motion to allow Mr. Pool to request Council to increase the Hazmat Driver Pay from \$.50 to \$1.00 more an hour and also adopt a Salary Ordinance Amendment. Commissioner Jessup seconded the motion. The motion carried 3/0.

**Micro Surface Bids**-Received 2 quotes back. Hasco was the lowest quote for \$112,550.00. Commissioner Huber made a motion to accept the lowest quote for \$112,550.00 with a not to exceed. Commissioner Jessup seconded the motion. The motion carried 3/0.

### **Opening of Bids for Bridge 16**

**Opening of Bids for Bridge 16**-Bids were as follows: Trisler Construction-\$688,856.45/Duncan Robertson, Inc.-\$603,692.80/Rieth-Riley Construction Co., Inc.-\$670,993.77. Commissioner Huber made a motion to have Attorney Richardson and Engineer Pool review the bids and return with a recommendation later in the meeting. Commissioner Jessup seconded the motion. Motion carried 3/0

**Bid Recommendation from Engineer for Bridge 16**-Engineer Pool recommended the lowest bid by Duncan Robertson, Inc. of \$603,692.80. Commissioner Huber made a motion to award the bid to the lowest responsive bidder Duncan Robertson, Inc. for \$603,692.80 with a not to exceed. Commissioner Jessup seconded the motion. The motion carried 3/0.

### **Group Health Insurance Costs**

**Patriot Insurance/Brian Brees and Anthem/Natalie Gavin**-A discussion was based on what costs will be for 2018 and how to lower costs for 2018. Fixed costs are not the issues. The issues are claims are still trending upward. Pharmacy costs are down a little from last year possibly due to more employees receiving medicines through the County clinic. The underwriters will base their costs to the County for 2018 on the months from August to July.

These suggestions were made to help lower costs:

Raise premium cost for employees.

New Hires only offer HSA not the PPO.

The HSA after the deductible is paid still have some co-pays won't be 100%.

Everyone agreed to continually monitor claims and pharmacy closely.

### **Sheriff Vehicles Declared Surplus**

**Sheriff Vehicles Declared Surplus**-Major Brad Burkhart requested to have four vehicles declared surplus for the purpose of trade-ins in order to purchase new sheriff vehicles. Commissioner Huber made a motion to declare surplus the following vehicles for the purpose of trade-ins in order to purchase new sheriff vehicles. 2012 Dodge Charger VIN# 0864/2012 Dodge Charger VIN# 0867/2013 Chevrolet Tahoe VIN# 2750/2013 Chevrolet Tahoe VIN# 7749. Commissioner Jessup seconded the motion. The motion carried 3/0.

### **Claims and Payroll**

**Claims and Payroll**-Commissioner Jessup made a motion to approve Claims and Payroll as presented. Commissioner Huber seconded the motion. The motion carried 3/0.

### **Commissioner's Meeting Minutes April 4, 2017**

**Commissioner's Meeting Minutes April 4, 2017**-Commissioner Jessup made a motion to approve the Commissioner's Meeting Minutes of April 4, 2017 as presented. Commissioner Huber seconded the motion. The motion carried 3/0.

### **Acceptance of Bonds**

**Performance Bond**-Commissioner Huber made a motion to accept a Performance/Monumentation Bond for Arbor Investments, LLC in the amount of \$11,050.00. Sagebrook Section 1. Commissioner Jessup seconded the motion. The motion carried 3/0.

**Maintenance Bond**-Commissioner Huber made a motion to accept a Maintenance/Storm Bond for Arbor Investments, LLC in the amount of \$102,219.00. Sagebrook Section 1. Commissioner Jessup seconded the motion. The motion carried 3/0.

**Performance Bond**-Commissioner Huber made a motion to accept a Performance/Erosion Control Bond for Arbor Investments, LLC in the amount of \$106,568.00. Sagebrook Section 1. Commissioner Jessup seconded the motion. The motion carried 3/0.

### **HVAC Repair**

**HVAC Repair**-Commissioner Huber made a motion to allow PDF Mechanical LLC to replace the failed burner plate for a not to exceed of \$2,227.00 per the proposal presented. Commissioner Jessup seconded the motion. The motion carried 3/0.

### **Town of Fortville Steering Committee for Thoroughfare Plan**

The Town of Fortville is seeking a member of the Board of Commissioners to serve on the steering committee. Mr. Dale commented the consultant working with the Committee could recommend changes in the County Thorough Plan. The Commissioners appointed Commissioner Jessup to serve on the Steering Committee.

**Public Comment**-John Priore commented he believes this should all start with the Townships and Home Rule applies. He is concerned about an outside entity being involved.

### **Ordinance Amending The Electronically Stored Data Ordinance**

Commissioner Huber introduced Ordinance 2017-4B Amending The Electronically Stored Data Ordinance.

### **Emergency Operations-Motorola/6 Fire Radio Consolettes**

The Director of the E.O.C. John Jokantas requested the purchase of 6 Fire Radio Consolettes for the Emergency Operations Center. The cost is \$33,745.44. Commissioner Huber made a motion to allow Mr. Jokantas to purchase 6 Fire Radio Consolettes from Fund 1153 for the E.O.C. with a not to exceed amount of \$33,745.44. Also with the stipulation that Council must also approve this contract and after Council approval Commissioner Armstrong has the authorization to sign the contract. Commissioner Jessup seconded the motion. The motion carried 3/0.

### **Hancock County Tourism Commission**

Earl Smith President of the Hancock County Tourism Commission stated the Commission had a request from the HC Ag Association for \$50,000.00 to do maintenance repair on the existing Fairgrounds. They also requested to use the funds from the 1% Tourism Tax set aside for the new Fairgrounds for this maintenance. Commissioner Huber made a motion to recommend to the Hancock County Council if they so choose to use some of the 1% Tourism Tax, set aside for the new Fairgrounds, for maintenance of the current Fairgrounds. Commissioner Jessup seconded the motion. The motion carried. They requested the Auditor notify the Council of this ratified motion.

### **1:00 p.m. Public Hearing Establishing Cumulative Bridge Fund**

Commission Armstrong introduced Ordinance 2017-4C Re-Establishing the Cumulative Bridge Fund. The Ordinance was read into the record. There is hereby re-established a tax of five cents (.05) on each one hundred dollars assessed valuation of all taxable personal and real property within the county and municipalities. Commissioner Jessup moved to authorize adoption on the same day as introduction Ordinance 2017-4C. Commissioner Huber seconded the motion. The motion carried 3/0. Commissioner Jessup moved to adopt Ordinance 2017-4C Re-Establishing the Cumulative Bridge Fund. Commissioner Huber seconded the motion. The motion carried 3/0.

### **1:03 p.m. Public Hearing Establishing Cumulative Capital Development Fund**

Commission Armstrong introduced Ordinance 2017-4D Re-Establishing the Cumulative Capital Development Fund. The Ordinance was read into the record. The proposed fund will be: \$.0333 for each \$100 of assessed valuation for taxes payable in 2018. Commissioner Jessup moved to authorize adoption on the same day as introduction Ordinance 2017-4D. Commissioner Huber seconded the motion. The motion carried 3/0. Commissioner Jessup moved to adopt Ordinance 2017-4D Re-Establishing the Cumulative Capital Development Fund. Commissioner Huber seconded the motion. The motion carried 3/0.

### **Senior Services 1<sup>st</sup> Qtr. Claims**

Commissioner Huber made a motion to accept and sign the 1<sup>st</sup> Qtr. Claims in the amount of \$78,694.00 for Senior Services presented by Director Linda Hart. Commissioner Jessup seconded the motion. The motion carried 3/0.

### 2018 Budgets Submitted

**Funds**

1001-068	Public Defender Board	\$556,837	John Apple
1001-0302	HC Emergency Management	\$123,659	Misty Moore
1112	LIT Economic Development/Highway	\$652,500	Gary Pool
1135	Cumulative Bridge/Highway	\$2,779,000	Gary Pool
1138	Cumulative Capital Development/Highway	\$25,000	Gary Pool
1169	Local Road & Street/Highway	\$555,000	Gary Pool
1176	Motor Vehicle Highway	\$5,657,419	Gary Pool
1229	LOIT Special Distribution/Highway	\$1,000,000	Gary Pool
7201	Food and Beverage Tax/Highway	\$250,000	Gary Pool
	Highway Grand Total	\$10,918,919	Gary Pool
1222	Emergency Operations Center	\$1,367,292	John Jokantas
1153	Emergency Operations Center	\$524,950	John Jokantas
1001-68	Veterans Service Officer	\$41,348	Robert Workman

### 2018 Budget Requests to County/Outside Entities

Hancock County 4-H Ag Association- \$84,600 David Wildman

Historical Society- \$5,000 need repairs Rebecca Crowe

Senior Services \$34,000 Linda Hart

Cemetery Commission \$4,325.99 Marciann Miller

NASA \$43,253 Salary Misty Moore/Tim Retherford

**2018 County Cumulative Capital Development Fund**

**April 18, 2017**

<b>Fund</b>	<b>Name</b>	<b>Acct</b>	<b>Acct Description</b>	<b>Loc Description</b>	<b>2018 Capital Requests</b>
1138	CCD	44202	Copier Lease	0002 Auditor	\$1,200.00
1138	CCD	44100	Furniture & Equip	0001 Clerk of the Court	\$1,300.00
1138	CCD	44202	Copier Lease	0001 Clerk of the Court	\$2,875.00
<b>\$4,175.00</b>					
1138	CCD	44202	Copier Lease	0062 Election Board	\$865.00
1138	CCD	44201	Office Equipment & Machines	0062 Election Bd	\$5,500.00
<b>\$6,365.00</b>					
1138	CCD	44202	Copier Lease	0003 Treasurer	\$700.00
1138	CCD	44202	Copier Lease	0004 Recorder	\$678.00
1138	CCD	44100	Furniture & Equipment	0005 Sheriff	\$2,000.00
1138	CCD	44302	Vehicle Equipment	0005 Sheriff	\$65,000.00
1138	CCD	44400	Investigative Equipment	0005 Sheriff	\$7,000.00
1138	CCD	44500	Radio Equipment	0005 Sheriff	\$2,000.00
1138	CCD	44600	Camera & Video Equipment	0005 Sheriff	\$2,000.00
1138	CCD	44700	SWAT & SCUBA	0005 Sheriff	\$3,000.00
1138	CCD	44800	Motor Vehicles	0005 Sheriff	\$230,000.00

1138	CCD	44900	Weapons & Vests	0005	<b>Sheriff</b>	\$7,000.00
1138	CCD	45400	Auxiliary Police Exp	0005	<b>Sheriff</b>	\$37,000.00
1138	CCD	45401	In-Car 800 mhz Radios	0005	<b>Sheriff</b>	\$40,000.00
1138	CCD	44902	800 mhz Handheld Radios	0005	<b>Sheriff</b>	\$42,000.00
<b>\$437,000.00</b>						
1138	CCD	44202	Copier Lease	0380	County <b>Jail</b> Operating	\$6,000.00
1138	CCD	44304	Kitchen Equipment	0380	County <b>Jail</b> Operating	\$1,000.00
1138	CCD	44500	Radio Equipment	0380	County <b>Jail</b> Operating	\$1,000.00
1138	CCD	44600	Camera & Video Equip	0380	County <b>Jail</b> Operating	\$2,000.00
<b>\$10,000.00</b>						
1138	CCD	44006	Surveying Equipment	0006	<b>Surveyor</b>	\$15,000.00
1138	CCD	44405	Drone	0006	<b>Surveyor</b>	\$3,000.00
1138	CCD	44100	Furniture & Equipment	0006	<b>Surveyor</b>	\$3,000.00
<b>\$21,000.00</b>						
1138	CCD	44209	GPS (Handheld) Equipment	280	<b>GIS</b>	\$4,500.00
1138	CCD	44101	Printer	280	<b>GIS</b>	\$2,700.00
1138	CCD	44100	Furniture & Equipment	280	<b>GIS</b>	\$3,000.00
<b>\$10,200.00</b>						
1138	CCD	45104	Test EquipWeights & Measures	0308	<b>WeightsMeasures</b>	\$2,500.00
1138	CCD	40001	Safety Equipment	0302	<b>Emergency Management Dept</b>	\$1,500.00

1138 CCD 44202 Copier Lease0302Emergency Management Dept \$750.00

1138 CCD 44200 Computer Equip0302Emergency Managemt Dept \$9,500.00

1138 CCD 40023 Audio/Visual Equip0302Emergency Managt Dept \$3,000.00

**\$14,750.00**

1138 CCD 44100 Furniture & Equipment 0201 Superior Court I \$1,000.00

1138 CCD 44201 Office Equipment & Machines0201 Superior Ct I \$1,200.00

1138 CCD 44202 Copier Lease 0201 Superior Court I \$1,400.00

**\$3,600.00**

1138 CCD 44202 Copier Lease 0202 Superior Court II \$1,224.00

1138 CCD 44202 Copier Lease 0232 Circuit Court \$900.00

1138 CCD 44100 Furniture & Equipment0009Prosecuting Attorney \$2,000.00

1138 CCD 44101 Printer 0009 Prosecuting Attorney \$2,500.00

1138 CCD 44200 Computer Equip 0009Prosecuting Attorney \$23,500.00

1138 CCD 44201 Office Equip& Machines0009Prosecuting Atty \$2,000.00

1138 CCD 44202 Copier Lease 0009 Prosecuting Attorney \$4,600.00

1138 CCD 44400 Investigative Equipment0009 Prosecuting Atty \$1,000.00

**\$35,600.00**

1138 CCD 44100 Furniture & Equip 0011 Co Extension Svcs \$4,340.00

1138 CCD 44200 Computer Equipment 0011 Co Extension Svcs \$6,768.00

1138 CCD 44202 Copier Lease 0011 Co Extension Svcs \$6,800.00

**\$17,908.00**



1138 CCD 45101 Misc Bldg Expense (All)0068Co Commissioners \$25,000.00

1138 CCD 45080 ADA (Disability Act) Proj0068Co Commissioners \$25,200.00

1138 CCD 40000 Property Tx Cap Impact0068 Co Commissioners \$80,000.00

**\$130,200.00**

1138 CCD 44200 Computer Equipment 0070 IT Department \$98,000.00

1138 CCD 44306 County Phone System0070 IT Department \$18,000.00

1138 CCD 45107 Document Imaging Proj 0070IT Department \$4,000.00

1138 CCD 45201 WebSite Expense 0070 IT Department \$4,800.00

1138 CCD 45601 Judicial Computer Equip 0070 IT Depart \$18,000.00

1138 CCD 45700 Contractual Software 0070 IT Department \$216,500.00

**\$359,300.00**

1138 CCD 44303 Computer Sfw/Srvc Agreement0124 Reassessment **\$120,000.00**

1138 CCD 44100 Furniture & Equipment 0911 E911 \$6,000.00

1138 CCD 44200 Computer Equipment 0911 E911 \$14,000.00

1138 CCD 44202 Copier Lease 0911 E911 \$1,100.00

1138 CCD 44205 E911 Upgrades & Equipment0911 E911 \$33,000.00

1138 CCD 44211 Exercise Equipment 0911 E911 \$3,000.00

**\$57,100.00**

1138 CCD 44212 Coroner Equipment 7 Coroner \$3,000.00

**Total 2018 CCD Requests \$1,237,400.00**

The Hancock County Board of Commissioners meeting adjourned at 1:37 p.m.

Hancock County Commissioners

\_\_\_\_\_  
Commissioner Brad Armstrong, President

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Commissioner Marc Huber, Vice President

\_\_\_\_\_  
Commissioner John Jessup

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor