

## Hancock County Board of Commissioner's Minutes

March 5, 2018

Commissioners met in regular session. Those present were Board of Commissioners President Brad Armstrong, Vice President Commissioner John Jessup, and Commissioner Marc Huber.

Accounts Payable Deputy Supervisor Anna L. Voorhis was present. Auditor Robin D.

Lowder was absent.

Hancock County Board of Commissioner's meeting began at 8:06 a.m.

Attorney Ray Richardson arrived at 8:00 a.m.

### Highway Department

Hancock County Engineer Gary Pool appeared before the Board of Commissioners to request/report:

**Equipment-** New tri-axle has been delivered. County Highway still needs to purchase two smaller trucks.

**Grants-** Commissioner's signatures were requested for thank-you letters to be sent out in response to grant awards.

**Modified Contract-**Due to INDOT changes, a modified bridge inspection services contract was necessitated. It was presented to the Commissioners for approval. The new contract super-cedes previous contract with United Consulting. Commissioner Huber moved to accept modified bridge inspection services contract with United Consulting as presented. Commissioner Jessup seconded the motion. Motion carried 3/0.

**Pennsy Trail Design Contract-** Commissioner Huber made a motion to approve First Group Engineering consulting contract for Pennsy Trail design from 400 W to 500 W in an amount not to exceed \$163,480. Commissioner Jessup seconded the motion. Motion carried 3/0.

**Bridge 91 R.O.W./Green Fields Ltd R.O.W. case-** County recently countered with \$25,000 offer. Mrs. Huffman/Green Fields Ltd has countered that offer with \$29,500. Final offer will need to be made in April.

**Stellar Communities Grants-** Engineer Pool discussed a recent meeting with City officials who hope to garner Commissioner and Council support of Stellar Communities grant application. Commissioner Armstrong moved to approve allowance of Commissioners support in name only, specifically for Pennsy Trail project as it relates to Stellar Communities grant. Commissioner Huber seconded the motion. Motion carried 3/0.

**Road Closure-** Road closures to through traffic was requested for *Pennsy 2018 Spring Work Days* for volunteers to clear trail area on 400 West from US 40 to 100 South on March 24, April 14, and April 21. Commissioner Armstrong moved to approve road closures as presented. Commissioner Jessup seconded motion. Motion carried 3/0.

**Mohawk Trees-** Area of mostly dead trees removed in Mohawk to alleviate potential hazard.

#### **Claims & Payroll**

Commissioner Jessup moved to accept claims and payroll as presented. Commissioner Huber seconded the motion. Motion carried 3/0.

#### **Commissioner's Minutes**

Commissioner Jessup moved to approve Commissioner's Minutes for February 6 & February 20, 2018. Commissioner Huber seconded the motion. Motion carried 3/0.

#### **Maintenance**

Facility Maintenance Manager, Dean Mullins, discussed general maintenance matters including temporarily fencing off the south side of courthouse due to crumbling and falling tiles. Prisoners being transported to courthouse will need to be brought in on east side.

### **Insurance Renewal- Walker Insurance**

Doug Walker of Walker Insurance presented 2018 insurance renewal for Commissioners approval. Mr. Walker explained an eight percentage point increase of premium due to payroll increases, addition of equipment and property, and inflation. Workers compensation insurance premium, underwritten by Downey Public Risk through IPEP was quoted at \$210,452; Liability/All other lines underwritten by Burnham & Flower was quoted at \$427,638 for a total insurance renewal premium of \$638,090. Commissioner Huber made a motion to approve acceptance of 2018 insurance renewal as presented. Commissioner Jessup seconded the motion. Motion carried 3/0.

### **Washington National Insurance**

Thomas H. Shea of Washington National Insurance came before the Commissioners to discuss a line of voluntary insurance products he would like to offer county employees. Commissioner Armstrong directed Mr. Shea to speak with the county's agent of record regarding an open enrollment opportunity to discuss supplemental insurance policies.

### **Sheriff's Department- Major Brad Burkhart**

**Chilled Water Coil Proposal-** Major Brad Burkhart reported an issue with the jail A/C system. Fitzgerald and North have provided a quote to replace two chilled water coils for total installed price of \$9920.00. Commissioner Huber made a motion to approve quote to replace two chilled water coils at jail from Fitzgerald and North for an amount not to exceed \$9920.00 to be paid from Commissioner's building and maintenance line. Commissioner Jessup seconded the motion. Motion carried 3/0.

**Personnel Policy-** Major Burkhart discussed personnel policy as it relates to military leave and jail staff who work weekends. Current policy allows for 15 days paid military leave. Those who work weekends can incur shortfall of paid hours. Discussion continued with County Attorney to research amending ordinance.

### **Penny Trail Festival- Mental Health Partners**

Kim Hall, Executive Director Mental Health Partners of Hancock County asked for Commissioners approval to use Annex parking lot and Courthouse yard for annual Penny Trail Festival to be held on July 28, 2018. Commissioner Huber moved to approve request as presented. Commissioner Jessup seconded. Motion carried 3/0.

### **Request to Travel Out of State, Prosecutor's Office-Brent Eaton**

Prosecutor Brent Eaton came before the Commissioners to request approval to travel out of state to attend a drug court conference in Houston, Texas on May 29-June 2, 2018. Commissioner Huber moved to approve out of state travel as requested. Commissioner Jessup seconded. Motion carried 3/0.

### **Permission to Protest/Display Signage on County Property**

Mr. Ramey scheduled time on the Commissioner's agenda to request permission to protest/display signage on county property, but did not attend the meeting. Commissioner Armstrong telephoned Mr. Ramey and left a voice mail message stating that he was within his constitutional rights to protest on county property and that he could hold signage, but could not place it on county property. Further, he would not be permitted to block entrances or impede the public's ability to enter.

### **Floor Cleaning Proposal, Purdue Extension Office- Diana Hunt**

Purdue Extension Director, Diana Stone presented a proposal from H & M Cleaning Solutions to strip and wax floors at Extension building for a cost of \$800.00. Commissioner Huber made a motion to approve proposal as presented to be paid from Commissioner's building and maintenance line. Commissioner Jessup seconded the motion. Motion carried 3/0.

### **PDF Proposal – Boiler Burner Blower**

PDF Mechanical LLC provided a proposal for labor and material to replace failing blower assemblies in two Aerco boilers located in the Annex Building. Commissioner Huber moved to approve proposal as presented for an amount not to exceed \$12,684.00 to be paid from Commissioner's building and maintenance line. Commissioner Jessup seconded the motion. Motion carried 3/0.

### **Planning Department – Mike Dale**

**Ordinance No. 2018-3A:** Kurt Clements request for rezoning and commitment - 5.013 acres from CN to CR at 4237 W. 900 N. Mr. Clements plans are for a 400-500 climate controlled self-storage unit facility and commercial/office retail space. Commitment is to begin office building construction after half of the units are installed. He has gone before Plan Commission and has received favorable recommendation. Commissioner Huber introduced Ordinance 2018-3A, amending Hancock County Zoning Ordinance from 5.013 acres from CN to CR at 4237 W. 900 N. Commissioner Huber moved to adopt Ordinance No. 2018-3A with commitment as stated. Commissioner Jessup seconded the motion. Motion carried 3/0.

**Ordinance No. 2018-3B-** E.A. Outdoor Services, owner Tony Miller request for rezoning and commitment at 400 N. and 700 W. – 12.547 acres from R2.5 to IBP. Landscaping company plans to relocate to grow business. Commitment is for no lumberyard on site. Commissioner Huber introduced Ordinance 2018-3B amending Hancock County Zoning Ordinance from 12.547 acres from R2.5 to IBP. Commissioner Huber moved to adopt Ordinance No. 2018-3B with existing statement of commitment of no lumberyard on site. Commissioner Jessup seconded the motion. Motion carried 3/0.

**Ordinance No. 2018-3C-** SP Properties, John Smith request for rezoning and commitment- 0.55 acres from IG to CR at 238 Main Street in Maxwell. Discussion regarding commitment to strike items for potential leasees. Mr. Smith consented only to strike bars and nightclubs, and wanted to keep option open for liquor store. Commissioner Huber introduced Ordinance No. 2018-C amending Hancock County Zoning Ordinance from 0.55 acres from IG to CR. Commissioner Huber made a motion to adopt Ordinance No. 2018-3C, striking last sentence in commitment, as referenced in Exhibit B. Commissioner Jessup seconded the motion. Motion carried 3/0

**Ordinance No. 2018-3D- Zoning Ordinance Text Amendment-** Commissioner Huber introduced Ordinance No. 2018-3D to amend Hancock County Zoning Ordinance to allow animal stables as special exception in IBP Zone. Commissioner Huber moved to adopt Ordinance No. 2018-3D as presented. Commissioner Jessup seconded the motion. Motion carried 3/0.

#### **Contract/Service Agreement, US Ecology, SWMD- Roy Ballard**

Roy Ballard came before the Commissioners to request signatures on credit application and approval to enter into service agreement with *US Ecology* for services related to Hancock County Solid Waste Management- 2018 Tox-Away Days. County Attorney, Ray Richardson previously reviewed both documents and made recommendation to amend item #9 on agreement from “three-year” to “one-year” period. Commissioner Huber made a motion to approve both credit application and service agreement with revision as stated. Commissioner Jessup seconded the motion. Motion carried 3/0.

#### **Request To Hold Retirement Seminar- Mary McCoy**

Human Resources/Payroll Deputy, Mary McCoy came before the Commissioners requesting permission to hold a retirement seminar for county employees. She would like to have representatives from Hoosier Start and PERF attend to answer questions. Tentative date is set for April 4, 2018 in the Commissioner’s Court. Commissioner Huber made a motion to approve seminar request as presented. Commissioner Jessup seconded the motion. Motion carried 3/0.

**Interlocal Agreements/Update Stormwater Ordinances  
For Greenfield and McCordsville- Susan Bodkin**

Surveyor, Susan Bodkin, came before the Commissioners requesting signatures on Interlocal agreements to update Stormwater Ordinances for Greenfield and McCordsville. Commissioner Huber moved to approve Interlocal agreements to update Stormwater Ordinances for Greenfield and McCordsville. Commissioner Jessup seconded the motion. Motion carried 3/0.

**Hancock County Exposition Complex Corporation**

George Langston provided summary of Hancock County Exposition Complex Corporation meeting report to Commissioners. Commissioner Armstrong moved to accept summary report as presented. Commissioner Jessup seconded the motion. Motion carried 3/0.

Commissioner's Meeting adjourned at 11:45 a.m.

Hancock County Commissioners

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Commissioner Brad Armstrong, President

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Commissioner John Jessup, Vice President

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Commissioner Marc Huber

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor